

**CHEMICAL AND BIOCHEMICAL
ENGINEERING QUARTERLY**

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Instructions to Authors

Aim and scope

The journal provides an international forum for presentation of original papers, reviews and discussions on the latest developments in chemical and biochemical engineering. The scope of the journal is wide and no limitation except relevance to chemical and biochemical engineering is required.

The criteria for the acceptance of papers are originality, quality of work, and clarity of style. Submissions without relevance to chemical and biochemical engineering, submissions lacking novelty, as well as submissions without experimental backup of the claims will be rejected outright.

All papers are subject to reviewing by at least two international experts.

The language of the journal is English.

Final versions of the manuscripts are subject to metric (SI units and IUPAC recommendations) and English language reviewing.

Co-Editors-In-Chief and the Editorial Board make the final decision about acceptance of a manuscript.

Page charges are excluded.

Types of contributions

The journal publishes original scientific papers and reviews.

In the appendix, the journal publishes technical news, book reviews and society news.

Manuscript

The manuscript should be submitted electronically *via* the journal website <http://hdki.hr/cabeq> using the online submission system (Submit Article, <http://silverstripe.fkit.hr/cabeq/authors/submit/>). The manuscript should be prepared using the usual word processing software.

Authors whose mother language is not English are urged to have their manuscripts checked by a native speaker or professional proofreading service.

The author must submit a cover letter (a template can be found on <http://silverstripe.fkit.hr/cabeq/authors/instructions/>) together with the manuscript. In the cover letter, the following elements have to be included:

- a) The manuscript represents an original scientific contribution which has not been previously published in a journal or in a conference proceedings, i.e., the manuscript is void of possible scientific plagiarism issues.
- b) There is no conflict of interest among the involved institutions.
- c) Authors have understood the copyright issues and agree to the terms and agreement of the journal.
- d) Academic or professional positions of all the authors should be specified (doctorate student, associate professor, full professor, head of department, professional engineer...).
- e) A list of minimum five suggested reviewers who are not affiliated to author's institutions has to be included. At least three of the suggested reviewers should be from a country other than the authors' and they should not have recent (less than four years) joint publications with any of the authors. The list of suggested reviewers should contain their name and surname, academic or professional position, department, institution, city and country, together with their valid institutional e-mail addresses.

The cover letter must contain hand signatures and institutional E-mail addresses of all authors. Please be aware that until your hand signed cover letter is received, your manuscript is NOT officially submitted.

1. Typing

Manuscripts (text and figures) should be prepared by word processing software. They must be typed with double spacing, leaving ample margins on the sides. Pages should be numbered consecutively.

2. Heading

The title of the article includes the names, affiliations (department, institution, city and country) and full postal and institutional e-mail addresses of all authors at the head of the article. It should be stated to whom the correspondence and proofs should be addressed.

3. Abstract

An abstract of 100 – 150 words reporting the intention, scope, and conclusions should be included at the beginning of the paper. The abstract is to be followed by 3 – 6 keywords.

4. Article structure

Subdivision – unnumbered sections

Divide your article into clearly defined sections. Each subsection is given a brief heading. Each heading should appear on its own separate line. Subsections should be used as much as possible when cross-referencing the text: refer to the subsection by heading as opposed to simply 'the text'.

Introduction

State the objectives of the work and provide an adequate background, avoiding a detailed literature survey (except in a review article) or a summary of the results.

Material and Methods

Provide sufficient detail to allow the work to be reproduced, with details of supplier and catalogue number when appropriate. Methods already published should be indicated by a reference: only relevant modifications should be described.

Results

Results should be clear and concise.

Discussion

This should explore the significance of the results of the work, not repeat them. A combined Results and Discussion section is often appropriate. Avoid extensive citations and discussion of published literature.

Conclusions

The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section.

5. Illustrations

Digital images should be saved in a separate file (.tif, .jpg format), with a resolution of 300 dpi. Their quality should be suitable for direct reproduction. The following points should be observed:

- Illustrations should be labelled as Figures and numbered in sequence;
- Each Figure should carry the authors' name, the title of the article and the Figure number;
- Photographs (black and white or coloured – only for internet edition) should be restricted to the necessary minimum.

Do not embed figures in the document.

6. Tables

Tables should be numbered in sequence, separate from the sequence used for Figures. Each Table should carry the authors' name, the title of the article and the Table number.

Do not embed tables in the document.

7. References

References in the text should be given as exponents, and these references should be listed together in the order in which they occur in the text. Abbreviations of journal titles should conform to an international standard, as adopted by Chemical Abstracts Service.

8. Citations

- (a) Citation of papers in journals: 1. Consecutive number, 2. Author's surname (in italic), first name initial (in italic), 3. The title of the work, 4. Abbreviated title of the journal, 5. Volume (Arabic number) (bold), 6. Year (in parentheses), 7. The first page.

Sample:

Kittilsen, P., Svendsen, H. F., Three-level mass-transfer model for the heterogeneous polymerization of olefins, *J. Appl. Polym. Sci.* **91** (2004) 2158.

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Ehrenfreund, J. (Ciba-Geigy A.-G.) *Eur. Pat. Appl.* 22,748, 21 Jan 1981; *C.A.* 95 (1981) 70786.

- (c) Citation of books: 1. Consecutive number, 2. Author's surname (in italic), first name initial (in italic), 3. Complete title of article/book, 4. Publishing company, 5. Place of publication, 6. Year, 7. Pages.

Sample:

Mehl, W., Hale, J. M., Insulator Electrode Reactions, in Delahay, P. and Tobias, C. W. (Eds.), *Advances in Electrochemistry and Electrochemical Engineering*, Vol. 6, Interscience Publ., New York, 1967, pp 399–458.

- (d) Internet citation example:

Sample:

URL: <http://www.oreillynet.com/pub/a/oreilly/tim/news/2005/09/30/what-is-web-20.html?page=1> (29.2.2009.)

Note: An internet citation should also include the date the cited information was accessed.

Manuscripts with improperly formatted references will be returned without review.

9. Nomenclature and Units

Nomenclature and abbreviations should conform to recommendations by IUPAC and National Institute of Standards and Technology (NIST). The recommendations can be freely downloaded from URL address <http://physics.nist.gov/cuu/Units> or from CABEQ server <http://silverstripe.fkit.hr/cabeq/news-and-links/>.

All units should be SI.

A list of symbols with names and units must be supplied, including the meaning of any indices used.

Proofs

Authors will receive proofs by E-mail for personal checking which they are requested to return to the publisher within three days of receipt. No new material may be inserted in the text at the time of proofreading, unless accepted by the editors.

Submission of papers

Submission of an article is understood to imply that the article is original and unpublished and is not considered for publication elsewhere. Contributions are accepted on the understanding that the authors have obtained the necessary authorization for publication.